

The Consolidated Water Supply Corporation  
May 12, 2020  
Monthly Meeting Minutes

Board Members Present:

Gene Stokes Garry Holcomb Jack Crow Erin Ford Billy Christian  
Hans Meinardus Mary Steely Jimmy Gardner Frank Wilson

Board Members Absent: Frank Wilson

Guests and Employees: See attached sign-in sheet.

1. Call meeting to order by: Gene Stokes @ 6:02 pm
2. Open meeting in prayer by: Garry Holcomb
3. Public Comment: Erin Ford praises Jimmy (maintenance crew) and employees for the work in Porter Springs.
4. Presiding Directory Reads Resolution Declaring Election of Unopposed Candidates.

**Resolution Read.**

5. Review and Discuss for Action Board Officer Elections.

**Motion by: Jack Crow to nominate Gene Stokes as President**

**Second by: Billy Christian**

**Outcome: All for, Motion Carries**

**Motion by: Jack Crow to nominate Billy Christian to Vice-President**

**Second by: Jimmy Gardner**

**Outcome: All for, Motion Carries**

**Motion by: Hans Meinardus to nominate Garry Holcomb as Secretary – Treasurer**

**Second by: Jimmy Gardner**

**Outcome: All for, Motion Carries**

6. Review and Discuss for Action Non-Standard Service Request on CR 3450 at Hwy 19S.

**Option 1: 2" - Bore and Service, tap only, no improvements. Customer to pay \$4,237.80**

**Motion by: Hans Meinardus**

**Second by: Jimmy Gardner**

**Outcome: All for, Motion Carries**

7. Review and Discuss for Action Ratification of Certificates of Resolutions and Incumbency Executed April 28, 2020 Regarding New Business Accounts.

**Authorizing Establishment of a New Business Account with an initial deposit at or Below FDIC Insurable Limits as Shelby Savings Bank, hereinafter called "CUSTODIAN"**

**Motion by: Hans Meinardus  
Second by: Erin Ford  
Outcome: All for, Motion Carries**

**Authorizing Establishment of a New Business Account with an initial deposit at or Below FDIC Insurable Limits as Cetera Investment Services, LLC, hereinafter called "CUSTODIAN" and to continue purchasing 6-month T-Bills, as needed.**

**Motion by: Hans Meinardus  
Second by: Billy Christians  
Outcome: All for, Motion Carries**

**Mary Steely left meeting at this time.**

- 8. Review and Discuss for Action Ratification of Administrative Actions Regarding COVID-19 Employee Stand-by Pay.**

**Approved, with 60 Day Extension of Standby-Pay.**

**Motion by: Billy Christian  
Second by: Jack Crow  
Outcome: All for, Motion Carries**

- 9. Review and Discuss for Action TruEnergy Proposal for 2020 Electrical Contract Bids.**

**Motion to proceed with the best overall price.**

**Motion by: Jack Crow  
Second by: Jimmy Gardner  
Outcome: All for, Motion Carries**

- 10. Review and Discuss for Action Member Request (Simmons) for Relocation of a Dead-End Main Flush Valve.**

**Let record show management is 100% opposed, but will follow board's will. Motion to move flush valve no more than 20 feet (no major construction). Gene Stokes to meet with Simmons (regarding final location).**

**Motion by: Jimmy Gardner  
Second by: Billy Christian  
Outcome: All for, Motion Carries**

- 11. Discussion and Action regarding amendment to Personnel Policy and Implementation of Same (Executive Session recommended pursuant to Tex. Gov't Code, 551.071 (seek legal advice and Tex. Gov't Code, 551.089 (security devices).**

**Meeting entered executive Session at 7:45 pm. Board exited executive session at 8:10 pm. No actions**

were taken in executive session.

**Motion to change Personnel Policies, per Legal Counsel.**

**Motion by: Hans Meinardus**  
**Second by: Billy Christian**  
**Outcome: All for, Motion Carries**

12. Review and Discuss for Action Approval of Minutes from March 10, 2020 Monthly Meeting.  
**Motion by: Jack Crow**  
**Second by: Garry Holcomb**  
**Outcome: All for, Motion Carries**

13. Review and Discuss for Action Approval of March and April Financial Reports and Payment of Bills.  
**Motion by: Jack Crow**  
**Second by: Jimmy Gardner**  
**Outcome: All for, Motion Carries**

14. Manager's Report on Financial Condition, COVID-19 Impact and Organizational Updates.  
**Cash Flow Positive for Year**  
**Need Plant Men, in process of hiring.**  
**Daffron quote revisited, decreased significantly.**

15. Motion to Adjourn at 9:03 pm.  
**Motion by: Jack Crow**  
**Second by: Jimmy Gardner**  
**Outcome: All for, Motion Carries**

**Respectfully Submitted**

**X** 

X  
President

**X** 

X  
Secretary-Treasurer